

ACDS Technology and Media Use Agreement
Lower School
2015-2016

I will stay safe.

- I will not give out any private information, such as my full name, date of birth, address, phone number, or photographs, without my school's permission.
- I will keep my passwords private and only share them with my family and/or teachers.
- I will tell a trusted adult if anyone or anything online makes me feel uncomfortable, sad, or unsafe.

I will think first.

- I will communicate kindly when I use technology. I will not tease, embarrass, or bully others, and I will stand up to those who do.
- I know that the Internet is public, and I will respect myself, and others when I am using it.
- I will not pretend that I created something that is not actually my work.
- I will always ask permission before taking and/or posting a photo or video of someone else.
- I will always ask permission before using technology at school.
- I will adhere to school rules for what I'm allowed to watch, play with, or listen to, and follow the directions of the adult in charge.
- I will always demonstrate proper care and *handling* of all my devices.
- I will not print without permission.

I will stay balanced.

- I know that not everything I read, hear, or see online is true.
- I will be mindful of how much time I spend in front of screens, and will continue to enjoy other activities.

I _____ have read the Media Agreement and understand that I am expected to follow all of the above. In addition, I understand that failure to do so may result in disciplinary action and/or have other logical consequences set forth by the Lower School Director or Director of Technology.

_____ Student Signature	_____ Caregiver Signature	_____ Date
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